

Final November 12, 2013



Deaf Basketball Officials, Inc.

**CONSTITUTION AND BY-LAWS
OF THE
DEAF BASKETBALL OFFICIALS**

**ARTICLE I
NAME**

Sec. 1 The name of this organization shall be the DEAF BASKETBALL OFFICIALS

**ARTICLE II
OBJECTIVES**

Sec. 1 To unite in one organization all approved and registered basketball officials on Deaf Community.

Sec. 2 To collaborate with those responsible for promoting basketball as a wholesome form of recreation and as a great game for the development of character, good sportsmanship.

Sec. 3 To promote the holding of rules interpretation meetings and demonstration clinics.

Sec. 4 To study the administration and revision of rules, particularly from the standpoint of the official.

Sec. 5 To promote the uniform interpretation and administration of the official basketball rules by all officials.

Sec. 6 To adhere the rules of NFHS, States, Regionals, USADB and NCAA

ARTICLE III
MEMBERSHIP

Sec. 1 The DEAF BASKETBALL OFFICIALS member must pay the annual dues.

ARTICLE IV
OFFICERS

Sec. 1 The officers of this board shall be a President, Vice President, Secretary, Treasurer, Referee Coordinator and Parliamentarian.

Sec. 2 The election of officers shall take place at the annual meeting. It shall be conducted by ballot and a plurality vote of the members present shall elect. The term of office shall be for four years. They shall serve office until the four years term is complete or until such time as their successors shall be elected and shall qualify.

Sec. 3 a) The President duties:

- 1) Shall call to order all meetings
- 2) Communicating includes the Board of Directors and members
- 3) Shall preside at these meetings
- 4) Oversee operation of Deaf Basketball Officials
- 5) Serves as a contact person for communicating with Athletic Directors and Tournament Directors

b) The Vice President duties:

- 1) Shall in the order listed, perform the duties of the President in the absence of the President
- 2) Rules Interpretation
- 3) Work with Webmaster
- 4) Work with Official's concerns

c) The Secretary:

- 1) Shall keep complete and accurate records all correspondence promptly on Deaf Basketball Officials USB Drive
- 2) Keep an accurate record of all proceedings of regular meetings and meetings of the Board of Directors on Deaf Basketball Officials USB Drive
- 3) Communicate with members and organizations
- 4) Public Relations

d) The Treasurer duties:

- 1) Shall keep complete and accurate records all monetary received and disbursed
- 2) Distribute financial report
- 3) Audit
- 4) Collect DUES from members
- 5) Refurbishment to member(s) once President approved
- 6) Disburse all moneys under the direction of the Board of Directors and submit a written report of the treasury for audit at the Board of Directors meetings. He shall file all required reports with the DEAF BASKETBALL OFFICIALS.
- 7) Shall maintain minimum of \$2000.00 at the end of each budget year. The Board of Directors will review and determine the approval of budget.

e) Referee Coordinator duties:

- 1) Shall be a member of the DEAF BASKETBALL OFFICIALS
- 2) Shall not be eligible to officiate games at the national tournament
- 3) Communicate with President and Tournament Director
- 4) Assign Officials to scheduled games
- 5) Communicate with Person Of Contact (POC)

f) Parliamentarian duties:

- 1) Make sure Deaf Basketball Officials and its members to follow the Bylaws
- 2) Interpretation Bylaws
- 3) Run the meeting as a moderator

ARTICLE V

BOARD OF DIRECTORS

Sec. 1 There shall be a Board of Directors consisting of the Officers.

Sec. 2 Without regard to the provisions of Sec. 1 above, any member of DEAF BASKETBALL OFFICIALS who shall be a member of the Executive Committee of the DEAF BASKETBALL OFFICIALS shall automatically be a member of Board of Directors.

Sec. 3 The Board of Directors shall handle all business of the board occurring between the annual and/or other meetings of the board.

Sec. 4 The financial administration of the board shall be vested in the Board of Directors.

Sec. 5 The Board of Directors shall arrange for an annual audit of the accounts.

ARTICLE VI

MEMBERSHIP, ADMISSION, AND DUES

Sec. 1 There shall be a Membership and Examining Committee. The duties of the committee shall be to investigate and pass upon the qualifications of all applicants for any status and submit recommendations for membership to this board. This committee shall have the power to recommend or reject any applicant. The Vice President shall be the chairman of this committee, Official Interpreter, Assistant Interpreter, Secretary and such other members as selected by the Chairman.

Sec. 2 Applicants seeking membership shall apply to the Secretary for application forms which must be filled out and filed with the Secretary of the Membership and Examining Committee.

Sec. 3 In the event that any applicant has failed any examination given by another authorized board, no application will be accepted from such person within the same season.

Sec. 4 Applicants shall pass the following examinations to gain admission as a member:

- (a) establish a satisfactory record of character
- (b) State Board Written Examination
- (c) the practical floor test
- (d) clinic to floor test

Sec. 5 The annual dues for active members shall be determined by the Board of Directors and approved by a majority vote of the members present at the annual meeting. The new dues structure will be effective for the following year. These dues are payable to the Treasurer each year on or before 4th week of September. A late fee, established by the Board of Directors, will be levied against any member who does not pay the annual dues by the 4th week of September deadline.

Sec. 6 The annual dues shall be \$60.00 to DEAF BASKETBALL OFFICIALS.

Sec. 6a The late fee will be additional to \$10 (October 1- October 31)
\$20 (November 1- November 30)

Sec. 7 The member will be inactive on and after December 1

ARTICLE VII
MEMBERSHIP PRIVILEGES AND RESPONSIBILITIES

- Sec. 1 The President and the Secretary, or members selected by them, shall represent the board at meetings of the DEAF BASKETBALL OFFICIALS and are expected to submit a report at the next meeting of this board.
- Sec. 2 Members of this board shall be recognized as members of the International Association of Approved Basketball Officials/State Board and shall receive their membership cards from the International/State Board office along with a copy of the Official Handbook in which their names are listed.
- Sec. 3 Members are expected to read carefully and observe the policies and requirements set forth in the Deaf Basketball Officials constitution and by-laws.
- Sec. 4 No member shall officiate knowingly with a suspended or expelled member. Violation of this rule could make the offender liable to suspension. When a member is suspended or expelled, the Secretary will notify all concerned that such member is no longer able to accept assignments of officiate as a member of this Association.
- Sec. 5 Any member may appeal his suspension or expulsion from this board by the Board of Directors to the DEAF BASKETBALL OFFICIALS. The decision of the Executive Board shall be final.
- Sec. 6 The Secretary, upon requests for lists of working officials from recognized groups, shall submit names of members who are in good standing and have qualified as Active.
- Sec. 7 All referees must be members in good standing with DEAF BASKETBALL OFFICIALS, USADB, States and Regionals.
- Sec. 8 Mandatory that all members who selected to officiate at a given national tournament must be required to attend DEAF BASKETBALL OFFICIALS meeting on a day prior to the tournament weekend. Failure to attend mandatory may result in removal from assignments.

ARTICLE VIII
FEEES FOR OFFICIATING

- Sec. 1 A scale of minimum fees, if adopted, shall be agreed upon by a majority of those

present at a regularly constituted meeting. Any member found guilty of violating this approved scale of fees will be liable to suspension after a hearing by the Board of Directors. This shall not prevent a member from officiating gratis in games sponsored by those who are unable to pay the prescribed fee and where the official renders his service for the good of the game.

Sec. 2 Game fees shall be determined by Tournament Host and per contract agreement by Executive Board. The Referee Coordinator shall collect all officials game fees at the end of the tournament.

ARTICLE IX

Assignment

Sec. 1 President and Referee Coordinator shall meet with USADB, States, Regionals Commissioner prior to the national tournament to inform them of officials assignments and to consider any objections by the USADB Board members of such assignment.

Sec. 2 The selection of Deaf Basketball Officials for USADB shall be 90 days prior.

ARTICLE X

MEETINGS

Sec. 1 The annual meeting shall fall on USADB schedule and EB retreat date.

Sec. 2 The calendar for regular meetings shall be set by the Board of Directors.

Sec. 3 Special meetings may be called by the President upon the request of a majority of the Board of Directors and shall be called.

Sec. 4 For the purpose of any meeting of the general membership of this board, a quorum vote shall consist of 2/3 of the Active members in good standing.

Sec. 5 The order of business at the annual meeting and all other meetings of this board shall be:

1. Roll call
2. Reading of the minutes
3. Officers' report
4. Reading of communications
5. Report of standing committees
6. Old business
7. New business
8. Interpretations
9. Adjournment & Announcement

ARTICLE XI
PROBATION, SUSPENSION, EXPULSION

- Sec. 1 To place a member on probation, or to suspend or expel a member for reason, the Member shall be notified in writing by the Secretary of the pending probation, suspension, or expulsion. The member shall have the right to explain, in person or writing, to the Board of Directors the reason for not following the by-laws of this board. The Board of Directors, by majority vote, will decide if the pending probation, suspension, or expulsion is imposed or lifted. If the member is placed on probation, suspension, or expulsion, the member may then request a special appeals hearing before the Board of Directors.
- Sec. 2 A member may be suspended from membership for cause for a period not to exceed one year by a majority vote of the Board of Directors, provided that such member must be given an opportunity either to appear in his own defense or to reply to the charges in writing to the Board of Directors.

ARTICLE XII
INTERNATIONAL CONSTITUTION AND BY-LAWS

- Sec. 1 The constitution and by-laws of the Deaf Basketball Officials shall, so far as they are applicable, be constructed as part hereof and be binding upon his board and its members as fully as if they had been set down herein in detail. In the event that anything set fort herein is in conflict with the International constitution and by-laws, then in such case said Intentional constitution and by-laws shall govern.

ARTICLE XIII
AMENDMENTS

- Sec. 1 Amendments to this constitution and by-laws may be made by a two-thirds vote of those present at a duly constituted meeting, provided such amendments are read to the members at the regular membership meeting prior to the vote and are presented to the members in writing or on the web site by the Secretary at least one week prior to any action being taken.